


Health and Safety Policy

This is the statement of general policy and arrangements for:		River's Rodents and Reptiles
River Lismer		has overall and final responsibility for health and safety
River Lismer		has day-to-day responsibility for ensuring this policy is put into practice
Statement of general policy	Responsibility of: Name/Title	Action/Arrangements (What are you going to do?)
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace	River Lismer	Give clear rules at the beginning of each Animal Handling Session for the audience to remain quiet whilst the animals are out, hand washing before with anti-bac gel and at the end with soap and water.
Provide clear instructions and information, and adequate training, to ensure employees are competent to do their work	River Lismer	I am alone worker but will provide the customers with clear instruction and information on how the Animal Handling Sessions run.
Engage and consult with employees on day-to-day health and safety conditions	River Lismer	I will provide each customer with a copy of the Health and Safety and Risk Assessment (This document).
Implement emergency procedures – evacuation in case of fire or other significant incident.	River Lismer	I will ask each customer for their emergency procedures and nearest fire escape. The animals will be taken out to the Fire Evacuation Meeting Point on hearing the Fire Alarm.
Maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery.	River Lismer	I will check all equipment everyday to ensure that the animals and myself are safe.
Ensure safe storage/use of substances	River Lismer	See separate COSHH Assessment

Signed: * (Employer)		Date:	1 st March 2020
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You should review your policy if you think it might no longer be valid, eg if circumstances change. If you have fewer than five employees, you don't have to write down your policy.

Health and safety law poster is displayed at (location)	N/A
First-aid box for humans is located:	In the car
First-aid box for animals is located:	In the car
Accident book is located:	In the car

Accidents and ill health at work reported under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) <http://www.hse.gov.uk/riddor>

To get an interactive version of this template go to <http://www.hse.gov.uk/risk/risk-assessment-and-policy-template.doc>

Combined risk assessment and policy template published by the Health and Safety Executive 08/14

Risk Assessment

All employers must conduct a risk assessment. If you have fewer than five employees you don't have to write anything down.

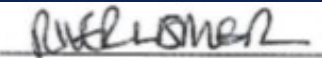
Company name: **River's Rodents and Reptiles**

Date of risk assessment: **1st March 2020**

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Level of Risk	Added
Bites from Rats, Guinea Pigs, Snakes, Tortoise and Skink	Staff, customers and the participants may get bitten by the animals	Keep the mouth end of the animal away from the customers and the participant's fingers. Show the customers and participants how to stroke the animals from the top of their head and down their body.	Ensure that only 1 customer or participant at a time interacts with the animal. Inform the customer and audience that these animals can bite if poked in the face	River Lismer	Low	1 st March 2020
Scratches from Rats, Guinea Pigs, Tortoise and Skink	Staff, customers and the participants may get scratched by the animals	Keep the claws away from the customers and participants, by holding the animal to be stroked. Show the customers and participants to stroke the animals from the top of their head and down their body.	Ensure that only 1 customer or participant at a time interacts with the animal. Inform the customer and participants that these animals do have claws for climbing and digging which can harm the skin.	River Lismer	Low	1 st March 2020
Salmonella from Snake, Skink and Tortoise feces	Customers and participants may come in contact with reptile feces.	Immediately clean up the feces and spray the area with anti-bac gel. Inform all customers and participants to wash their hand immediately with soap and water.	Display the animal on a blanket on the floor to avoid feces getting on the venue floor.	River Lismer	Low	1 st March 2020
Zoonoses (diseases caught from animals)	There are no Zoonotic disease carried by the animals used. Pregnant women need to be aware of any animal contact.	Inform all customers and participants to wash their hand immediately with soap and water.	By keeping the animals healthy with vet checks when appropriate.	River Lismer	Low	1 st March 2020

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Level of Risk	Added
Allergies to animals or to animal feeds such as grass and hay.	Customers and the participants could have an allergic reaction. For example asthma or other respiratory illness, skin reactions.	Ask the customer if any participants have any allergies.	Isolate the individual away from the allergen.	River Lismer	Med	1 st March 2020
Escapees	Customers and the participants must ensure that all customers and participants are sitting down.	Ensure that all doors to the venue are closed.	Ensure all animals, especially the Rats, Skink and Snake are not left unattended by the handler.	River Lismer	Low	1 st March 2020
Skin Contact with Cleaning Products	Skin damage, dermatitis	Skin checks, also see separate COSHH Assessment.	Do not spray cleaning products on skin – Use animal safe products only	River Lismer	Low	1 st March 2020
Freedom from hunger and thirst	The animals	Rats and Guinea Pigs have continuous access to food and water in their travel cages. Blue Tongue Skink and Corn Snakes do not have access to food and water. Tortoises are fed when doing more than one Animal Handling Session in a day	Monitor the animal behaviour	River Lismer	Low	1 st March 2020
Freedom from discomfort	The animals	All the animals are transported in suitable travel enclosures.	Monitor the animal behaviour	River Lismer	Low	1 st March 2020
Freedom from pain, injury or disease	The animals	Animals are handling under close supervision and are never left alone. Transported in suitable enclosures. No risk of disease	Monitor the animal behaviour	River Lismer	Low	1 st March 2020
Freedom express normal behaviour	The animals	Transported in suitable enclosures.	Monitor the animal behaviour	River Lismer	Low	1 st March 2020
Freedom from fear and distress	The animals	Animals are handling under close supervision and are never left alone. Transported in suitable enclosures.	Monitor the animal behaviour	River Lismer	Low	1 st March 2020

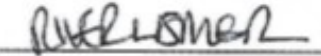
You should review your risk assessment if you think it might no longer be valid (eg following an accident in the workplace or if there are any significant changes to hazards, such as new work equipment or work activities)

Signed: * (Employer)		Date:	1 st March 2020
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COSHH Assessment

COSHH (Care of Substances Hazardous to Health) Assessment.

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Level of Risk	Added
Reptile Cleaning	River Lismer when cleaning the Reptile enclosures. Contact with skin and eyes.	Minimum contact with skin, ensure hands are washed after contact. Do not spray the cleaning product in the direction of the face.	Read the safety information on the cleaning product.	River Lismer	Low	1 st March 2020
Rodent Cleaning	River Lismer when cleaning the Reptile enclosures. Contact with skin and eyes.	Minimum contact with skin, ensure hands are washed after contact. Do not spray the cleaning product in the direction of the face.	Read the safety information on the cleaning product.	River Lismer	Low	1 st March 2020
Washing up liquid	River Lismer when cleaning the Reptile enclosures. Contact with skin and eyes.	Minimum contact with skin, ensure hands are washed after contact. Do not spray the cleaning product in the direction of the face.	Read the safety information on the cleaning product.	River Lismer	Low	1 st March 2020
Dust	River Lismer when cleaning the Reptile and Rodent enclosures. Contact with eyes and breathing dust in.	Do not touch face when cleaning out the Reptile and Rodent enclosures. Wash hands after every clean.	Keep the Reptile and Rodent rooms well ventilated.	River Lismer	Low	1 st March 2020

Signed: * (Employer)		Date:	1 st March 2020
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